

Job Specification



Pro Rata Assistant Lecturer – Research, Development and Innovation

Vacancy ID:	001813
Contract Type	Specified Purpose Contract (Career Break cover)
Hours	Up to 18 hours per week
Locations	Limerick – LSAD Clare St. / Merriman House / Georges Quay This post will be primarily based at the locations specified above, but from time to time and at the discretion of the Institute, hours of work may be allocated at any of the LIT campuses.
Reporting to	Head of Department of Design or such other person as they may delegate.
Minimum Qualifications/ Experience	(a) A relevant degree (level 8) with First or Second Class Honours of a recognised third level institution; or equivalent professional qualification. and (b) Not Less than 3 years relevant and acceptable post qualification experience. This experience should normally be within the areas of <i>Research Development and Innovation</i> across Design, Creative Arts, Education and Digital Arts or Media
Desirable	The Institute would particularly welcome applications from candidates with the following qualifications/experience: <ul style="list-style-type: none"> • Doctorate (PhD) (highly desirable) or Masters Qualification in a relevant Discipline • Previous lecturing, research and/or innovation experience at third level • Knowledge of Research Development and Innovation relating to Design, Fine Art, Digital Media or Applied and Practice led research. • Experience of domestic and European grant applications and process • Knowledge and understanding of the broader field of RDI in the Creative Disciplines • Experience of collaboration and working on interdisciplinary projects
Introduction	Limerick Institute of Technology has over 6,700 full-time and part-time students. It offers a range of courses at Higher Certificate Level 6, Level 7 Ordinary Degree, Level 8 Honours Degree and Level 9 Master's Degree. In addition, the Department offers a number of part-time evening programmes suitable to local business/industry. Normally persons appointed have qualifications and experience considerably in excess of the minimum stipulated above. The ideal appointee should have good communications and pedagogic skills, be a good team member, show a strong commitment to ongoing professional and academic development, display an interest in research, including supervision of research, and an interest in the general development of the Institute and its activities. Persons appointed will be expected to liaise with the HoD, STO and Health & Safety officer on implementing relevant best practices in Occupational Health & Safety in Educational Fabrication/ Workshop environments. Persons appointed will be expected to lecture in the subject areas for which they are qualified on any courses which may be offered by the Institute.
The School	Limerick School of Art and Design has three departments, Fine Art and Education, Design, and Digital Arts and Media with over 1,450 full-time and flexible learning students and provides programmes at Level 6,7 and 8 Honours Degree, Level 9 Masters Degree, Research L9 & 10 PhD. These programmes include Ba's in Fine Art - Painting, Print, Sculpture and Photography Film Video, Design - Animation, Ceramics, Graphics, Fashion and Textiles. BScs in Digital Animation Production, Game Art, Creative Media, Creative Broadcast, Music Technology. PME in Art Education and MAs in Design and Social Practice. The school believes that successful education of art, design and digital media practitioners and researchers must be constructed where the theory and practice are integrated as a holistic

	<p>experience. LSAD has a strong track record in both domestic and European funded research activities and in post graduate research provision and supervision.</p> <p>The Limerick School of Art and Design established in 1852 has a strong national and international reputation. As well as a strong academic tradition and growing research numbers in recent years our focus has grown to encompass enterprise and development. This includes leading and partnering in European projects and other transnational collaborations. The school is primed for future development as it becomes a Technology University. As an LIT school we are committed to an educational philosophy of active learning, widening participation by non-traditional learners, programme development and growth where there is recognised potential. Collaboration with partners nationally and Internationally, developing more post-graduate pathways, continued engagement with enterprise and community, and a focus on building our international profile.</p>
<p>Duties</p>	<p>The appointee will play an active role in the academic direction of courses including teaching, research, academic assessment and academic administration The appointee shall carry out such duties as are assigned to them in accordance with collective agreements arrived at from time to time and authorised by the relevant Minister, including but not limited to :</p> <ul style="list-style-type: none"> a) teaching such assigned classes as deemed appropriate by the management of the Institute In addition, it will be necessary to spend whatever time is required in preparation and correction in order that teaching may be carried out effectively. <p>(These arrangements are subject to collective agreements arrived at from time to time and authorised by the relevant Minister)</p> <ul style="list-style-type: none"> b) carrying out assessment, monitoring and evaluation of examinations work and providing an academic and consultative support to students in their learning activities, c) providing academic input on existing and new courses and course development, d) engaging in research, consultancy and development work as appropriate, e) participating in committees appropriate to courses and meetings convened by management, f) maintaining appropriate records and making available information as required by management, g) engaging in promotion including student recruitment as appropriate, h) participating in development, implementation and maintenance of academic quality assurance arrangements, i) participating in appropriate activities necessary to the development of their department/school and the Institute, j) directing and supervising the work of Tutor/Demonstrator and taking academic responsibility for the academic standards of this work. When an Assistant Lecturer is supervising a Tutor/Demonstrator a reduction in teaching hours will be applied on the basis of a one hour reduction per three hours demonstration/tutorials supervised. <p>The performance of these duties will require attendance in addition to class contact hours during the normal working week.</p> <p>The appointee shall carry out the lawful instructions of the President and comply with the requirements and regulations of the Minister.</p>
<p>Career Progression</p>	<p>Progression from Assistant Lecturer to the Lecturer grade is subject to conditions, including satisfactory service and appropriate post-graduate qualifications.</p>
<p>Superannuation (new entrant)</p>	<p>The provisions of the Institutes of Technology Acts 1992 to 2006 and any subsequent Acts replacing or amending these Acts and any orders and regulations made under these Acts will apply.</p>

	<p>The Education Sector Superannuation Scheme (formerly included in the Local Government Superannuation Scheme) will apply as provided for in Section 11 (8) of the Regional Technical Colleges Acts 1992 as adapted by the Education Sector Superannuation Scheme (Transfer of Departmental Administration and Ministerial Functions) Order 2001 (SI number 14 of 2001). The provisions of the Public Service Superannuation (Miscellaneous Provisions) Act 2004 apply to the post.</p> <p>Under the Public Service Superannuation (Miscellaneous Provisions) Act 2004, the standard minimum pension age for new entrants who join the public service on or after 1st April, 2004 has been raised from 60 to 65 years, and the existing link for new entrants between age and compulsory retirement in the Institute is abolished. Effective from 1st January 2013, The Single Public Service Scheme applies to all first-time new entrants to the public service, as well as to former public servants returning to the public service after a break of more than 26 weeks. Retirement age set, initially, at 66 years; this will rise in step with statutory changes in the State Pension Contributory (SPC) age to 67 years in 2021 and 68 years in 2028. Compulsory retirement age will be 70.</p>
<p>Incentivised Scheme for Early Retirement (ISER)</p>	<p>It is a condition of the Incentivised Scheme for Early Retirement (ISER) as set out in Department of Finance Circular 12/09 that retirees, under that Scheme, are debarred from applying for another position in the same employment or the same sector. Therefore, such retirees may not apply for this position.</p>
<p>Salary Scale</p>	<p>Non New Entrant: €43,105 - €53,451 per annum (8 points)</p> <p>New Entrant: €38,900 - €53,451 per annum (10 points)</p> <p><u>Starting Salary Information:</u></p> <p>In instances where not previously employed or employed after 1st January 2011 in a similar or analogous grade in the public service, appointees will be placed on the new entrant scale. In instances where appointees have had prior experience before 1st January 2011 in a similar or analogous grade they will be placed on the non-new entrant salary scale.</p> <p>The rate of remuneration may be adjusted from time to time in line with Government pay policy.</p> <p>The salary, payable monthly, depends on the number of hours of an individual's pro-rata contract. The above salary scale is for an Assistant Lecturer employed on a wholetime basis.</p> <p>As an Assistant Lecturer on a pro-rata contract you will be paid pro-rata the Assistant Lecturer scale. For example, if you are employed on a contract for 9 hours across the full academic year i.e. half the normal working requirement of a wholetime Assistant Lecturer you will be paid 50% of the Assistant Lecturer salary for a wholetime person. If your contract is for 12 hours you will be paid 66% and so forth. Pro rata contracts are offered on a fixed term/specified purpose/self-financed contract basis.</p>
<p>Contact Details</p>	<p>The Human Resources Office Limerick Institute of Technology Moylish Park Limerick</p> <p>Web Site: http://www.lit.ie/human-resources Email: humanresources@lit.ie</p> <p><i>LIT is an equal opportunities employer, working towards creating and sustaining an inclusive environment which promotes equality, embraces diversity and is committed to work-life balance policies for all.</i></p>
<p>Personal Data</p>	<p>All personal data provided will be handled in accordance with the LIT Data Protection Policy and Privacy Statements available at http://lit.ie/InformationCompliance/Data.aspx</p>

